

Position: Vacant Team – Full time

## JOB DESCRIPTION

### RESPONSIBILITIES:

- Completes necessary maintenance on apartments to company standards, which may include painting & cleaning.
- Completes all work assignments within a timely manner.
- Maintains equipment to ensure safety and equipment upkeep.
- Maintains common areas for safety and appearance.
- Ensures resident satisfaction when working in an apartment.
- Adheres to specific safety guidelines set by OSHA.
- Monitors and complies with all Federal and Local Fair Housing regulations and ordinances.
- Completes all other projects or requests as directed by Supervisor.

### SKILLS AND ABILITIES:

- Weekend and Evening Availability A Must – may require some overtime
- Demonstrate excellent organizational skills with the ability to prioritize and work effectively on multiple tasks in a fast-paced, demanding environment.
- Be dependable/ reliable and follow through on commitments.
- Be attentive to detail and monitoring adherence to company standards.

### EDUCATION AND EXPERIENCE:

- Experience in plumbing, painting and maintenance.
- Great customer service and organizational aptitude.
- Must be available for weekend, or equivalent and on-call hours.

### PHYSICAL QUALIFICATIONS:

Must be able to sit, stand, walk; must be able to lift, carry, push and or pull up to 75 lbs. or more; must be able to speak clearly, hear and see. All of these requirements are necessary in order to properly accomplish all essential functions within this job description.

While performing the duties of this job, the employee is regularly required to stand; use hands to finger, handle, or feel; and reach with hands and arms. The employee frequently is required to walk, climb or balance, and talk or hear. The employee is frequently required to sit; stoop, kneel, crouch, or crawl; and taste or smell. The employee must frequently lift and/or move up to 25 pounds and, on rare occasions, move more than 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color, vision, peripheral vision, depth perception, and ability to adjust focus.